

Personal information

Name Nadja Cleven
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Date of birth 03.08.1987
Diploma BBA Eventmanagement



Work experience

01/2018 - 12/2022 **Freelance Host & Speaker**
Hosting Gala Nights, Events, Trade fairs, Tv- Shows & Hybrid Events

05/2017 – 11/2017 **Sales & Incentive travel manager, Incentivos Ibiza**
Leading the expansion of the company on the German market

09/2016 - 11/2016 **Philip Morris Speed Fashion Show, Ivory Entertainment**
Project management Marlboro Neuland, October 2016

05/2016 - 09/2016 **Guest relations and VIP management at Heart Ibiza**
VIP Customer care, reservations & hostess management

09/2016 – 11/2017 **Start-up business swimwear brand Coco e Sol Beachwear**
Production, design, branding & management

01/2015 - 07/2017 **General Fashion-show management, Ivory Entertainment**
Preproduction and On-site-management seasonal Berlin Fashion week

01/2015 - 07/2017 **Show production Sid Neigum Fashion Show, London Fashion week**

01/2015 - 07/2017 **Show production Atzushi Nakashima , Milan Fashion week**
Casting, on-site-management, model booking, backstage management

05/2013 - 09/2014 **VIP Concierge manager & head of department Ushuaia Ibiza**
High-end personalized concierge service, Palladium Hotel Group

01/2013 - 09/2013 **Marketing management Palladium Hotel Group**
Trade fair & Show Manager, Palladium Hotel Group, Ibiza,

09/2012 - 01/2013 **Marketing & RRHH Manager Naiad sobre Hielo, Seville**
General manager of various Christmas market projects

04/2012 - 08/2012 **Incentive travel management, Incentivos Ibiza**

09/2008 - 08/2012 Organization & assistance of incentive travel groups,
Receptionist Mercure Hotel Aachen , part-time
09/2008 - 08/2012 **Entertainment-management Barceló Hotels & Resorts**

Presenting Projects

- International **1 Minute Film Festival**, Cape Town, 2022
- **M3 Connect Jubiläumsfeier**, Das Liebig, Aachen, 2021
- **Krone, Executive Logistic Summit** Konferenz, Lingen 2021
- Digitale Moderation, **Artificial Intelligence** Speaker, Köln 2021
- **Heinze & Partner Anwaltskanzlei** Interview, Hamburg, August 2021
- **TV Moderation Shop LC TV**, 3 Monate, Shop LC Studios, Düsseldorf, 2021
- **IDS Internationale Presse Konferenz**, Köln Messe, 2021
- **B-Safe 4 Business Village**, Moderation an 8 Terminen, Koelnmesse, Oktober 2020
- **Wupper TV**, TV Moderation, Wuppertal, 2020
- **Fashion & Dance Gala mit Oliver Pocher** im Citti-Park Flensburg, 2020
- **HSE 24 für Judith Williams** Cosmetics, München 2020
- **Hochzeits Moderation**, Red Carpet, Palma de Mallorca, 2020
- **Ibiza Fashion Festival** 2019 at Beach Sol House, Ibiza, 2019
- **Ibiza Fashion Festival** 2018 at Nikki Beach, Ibiza, 2018
- **Hard Rock Hotel, Incentive Awardverleihung**, Incentivos Ibiza, 2018
- **Herbstmodenschau**, Center Köln Weiden, 2017
- **Imagefilm für BDA**, Berlin, 2017
- **Entertainnet managerin**, Barcelo Fuerteventura, präsentaton Abendlicher Shows 2012

Education

- 09/2008 - 08/2012 **BBA Event & Leisure Management**
Hogeschool Zuyd, Maastricht & Heerlen, Netherlands
- 09/2006 - 09/2011 **Erasmus semester**
Universidad Economical de Seville, Spain, 2011
Focus on international marketing and Spanish language
- 09/2003 - 07/2006 **University entrance degree**
Maria Montessori Gesamtschule, Aachen, Germany
- 09/1997 - 07/2003 **Secondary school level**
Geschwister Scholl Gymnasium, Aachen, Germany

Advanced training

- 11/2020 **Hosting for Tv channels**
Training by Susanne Schwab, VHS Berlin Mitte
- 11/2018 **Hosting & speaking for Stage & Event**
Training by Kai Paulsen, VHS Berlin Mitte
- 05/2013 **Client/ Guest relations & premium service skills**
Ushuaia Tower Ibiza, Palladium Hotel Group

Languages

- English** (Professional business level)
Spanish (Professional business level)
Dutch (Professional business level)
Portuguese (Intermediate level)
French (Basic level)

Skills

- Microsoft Word
Microsoft Excel
Microsoft PowerPoint
Web design
Adobe Photoshop

Driver's license | Class B

Hobbies | Dancing

Yoga, Pilates, Fitness, Running